



Notice

City Commission Regular Meeting

7:00 pm

Monday, October 21, 2013

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 10-17-13

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

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400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of October 7, 2013, and Study Session of October 14, 2013. (Approval recommended)
(Jered Ottenwess, Benjamin Marentette)

- b. Consideration of adopting a Resolution for Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize Utopia Foundation, Inc., as a non-profit, so they may apply for a Raffle License from the State of Michigan. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)
- c. Consideration of authorizing a traffic signal maintenance agreement for Traverse City Light and Power to maintain traffic signals, with the cost of maintaining traffic signals on city streets to be borne by Traverse City Light and Power and the cost of maintaining traffic signals on State of Michigan roads to be reimbursed by the State of Michigan. (Approval recommended) (Jered Ottenwess) (5 affirmative votes required)
- d. Consideration of adopting a resolution supporting the Corridors Master Plan, as recommended by the City Planning Commission. (Adoption recommended) (Jered Ottenwess, Russell Soyring)
- e. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would allow Traverse City Light and Power to reduce the threshold for placing a lien on property for a delinquent bill owed to Traverse City Light and Power and allow for the utilization of third party collection services for outstanding receivables and to prohibit meter tampering. (Enactment recommended) (Jered Ottenwess, Tim Arends)
- f. Consideration of rescinding the City Commission Policy on Applications for 2% Tribal Grants based on clarification from the State of Michigan that the city no longer be a pass-through for 2% Tribal Grants awarded to non-city entities. (Rescission recommended) (Jered Ottenwess)
- g. Consideration of authorizing a purchase order for two pickup trucks to be used by the Streets and Parks Division. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- h. Consideration of declaring a Traverse City Light and Power aerial bucket truck surplus and authorizing a purchase order for its replacement. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- i. Consideration of approving a service order for downtown snow plowing and hauling for the 2013-2014 winter season. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- j. Consideration of authorizing a service order for two front-end plows for use by the Streets Division. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow for the internal illumination of certain projecting and suspended signs. (Jered Ottenwess, Russell Soyring)
- b. Consideration of granting the remaining four years of tax abatement for certain personal property and the remaining two years for certain personal property owned by National Vacuum Equipment, in connection with its Industrial Facilities Tax Exemption Certificates, as recommended by the City Assessor. (Jered Ottenwess, Polly Cairns)

4. New Business

- a. Public Hearing regarding the close-out of a community development block grant for the Old Town Parking Deck Project. (Jered Ottenwess, Rob Bacigalupi)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

5. Appointments

None.

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Report from the Mayor serving on the Downtown Development Authority.

2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Minutes of the Traverse City Light and Power Board meetings of August 13, 2013, and August 27, 2013.
 6. Minutes of the Traverse City Planning Commission meetings of September 4, 2013, and Study Session of September 18, 2013.
 7. Minutes of the Act 345 Retirement System Meeting of June 26, 2013.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant for September 2013 from CH2MHILL.

7. Public Comment

- a. Reserved.

None.

- b. General.

- c. Mayor and City Commissioners.

8. Adjournment

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City Commission
Regular Meeting Agenda

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October 21, 2013

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